

## AUTHORIZATION TO ESTABLISH E-STATEMENTS

Attention Customer:

This disclosure relates to your enrollment in the University Bank "E-Statement" service (electronic statement and document delivery). **Please read this notice carefully and retain a copy for your records.**

**\* BY ENROLLING, YOU AGREE TO RECEIVE YOUR STATEMENT(S) AND/OR OTHER DOCUMENTS ELECTRONICALLY (via email). EMAILS WILL ARRIVE WITH THE ADDRESS [estatemnts@university.com](mailto:estatemnts@university.com)**

**\* UPON ENROLLING, YOU WILL NO LONGER RECEIVE STATEMENTS/DOCUMENTS IN THE MAIL FOR THE ACCOUNT(S) AND DOCUMENT TYPE(S) YOU HAVE SELECTED.**

**\* IF YOU ARE UN-ENROLLING, YOU WILL NO LONGER RECEIVE YOUR STATEMENTS/DOCUMENTS VIA EMAIL FOR THE ACCOUNT(S) AND DOCUMENT TYPE(S) YOU HAVE CHOSEN TO UN-ENROLL -- RATHER, YOU WILL RECEIVE THEM BY TRADITIONAL MAIL.**

By signing, you have chosen to receive the following information electronically, however the bank may at it's option send an item via regular postal mail if not available via email service these items may include by not limited to; periodic statements; annual percentage yields; fees and other terms of our deposit accounts; change-in-terms notices; other notices/documents you have selected; and other periodic marketing materials. If you currently receive images of your checks with your statement, they will be included with your e-statement.

To receive your statements and/or documents electronically, you will need Adobe Acrobat Reader® version 6.0 or higher in order to view your electronic documents. Additionally, you will need access to a printer or the ability to download and archive the document(s) to your computer in order to keep copies for your records. By signing at the bottom "You Agree" to accept the electronic statement and document delivery service with electronic disclosures.

When your statement or document is available, you will receive an email with statement attachment **at the email address we have on file at that time**. Included in the email will be a password protected PDF file which will include your statement or document. **YOU MUST AUTHENTICATE WITH US TO BE ABLE TO OPEN THE DOCUMENT. TO DO SO YOU WILL NEED TO KNOW YOUR PASSWORD, WHICH IS THE FIRST FIVE CHARACTERS OF YOUR EMAIL ADDRESS AND THE LAST FOUR DIGITS OF YOUR SOCIAL SECURITY NUMBER.**

We also make statements and images of your checks available thru University Bank's Online Banking service. You are able to retrieve text pages of your statement along with the check and paper deposit images by double clicking on the desired item listed on the statement through this service. If you are not signed up for On Line Banking and would like to have this service, please let your customer service staff member know.

Please be aware that having enrolled in the electronic delivery of statements and notices, **it is your responsibility to ensure that the email address we have on file for you is correct**. The Bank has no way to ensure that we will be aware of emails that "bounce" because of invalid email addresses or other technical problems related to your email service. If you would like to change your email address with us, please contact us at 651-265-5600 and ask for customer service. If you would like a paper copy of your statement please contact us at 651-265-5600 and ask for customer service. If you would like to unsubscribe from receiving e-statements please check UN-Enroll or contact us at 651-265-5600 and ask for customer service. If you believe that you have not received your statement or other document, PLEASE NOTIFY US IMMEDIATELY.

I Agree: \_\_\_\_\_ Date: \_\_\_\_\_

Checking Acct# \_\_\_\_\_ Enroll \_\_\_\_\_ UN-Enroll \_\_\_\_\_

Port# \_\_\_\_\_ Email address: \_\_\_\_\_

Additional Accounts to be included in E-Statements:

Checking \_\_\_\_\_

Savings \_\_\_\_\_

Loan \_\_\_\_\_

Taken by \_\_\_\_\_

Maintenance by \_\_\_\_\_