

Dear Customer

Business Internet Banking is more secure than ever. Introducing Go3 Tokens.

University Bank is proud to deliver the highest level of security for our Business Internet Banking customers. We are adding an additional layer of security to our log in process called Go3 Tokens. This helps ensure that your information is secure, protecting you from fraud and identity theft.

How it works- Go3 Tokens verify your identity in two-ways. Every time you log in to business Internet Banking, the bank identifies you, and lets you identify the bank.

Activating your token only takes a few minutes, just follow the steps below:

1. Once you have received your token, log in using your regular Access ID and password.
2. Click on LOG IN.
3. From the menu, select OPTIONS, and then ENABLEMENT.
4. Complete the form.
 - a. Enter the token's serial number located on the back of your token.
 - b. Press the gray button on your token to generate a ONE TIME PASSWORD.
 - c. Enter the ONE TIME PASSWORD into the ONE TIME PASSWORD field on your screen.
 - d. Type in any 4-digit PIN number you choose. You will need this PIN each time you log in.
 - e. Enter your email address. If your token is ever lost or damaged, a temporary password can be sent to this address.
 - f. Select a SECRET QUESTION and ANSWER.
 - g. Click SUBMIT.

Your token should now be activated.

Follow the steps below to log in using your token.

1. Once your token is activated, log in using your current Access ID.
2. Press the gray button on your token to generate a ONE TIME PASSWORD.
3. Enter the ONE TIME PASSWORD into the PASSWORD field on your screen.
4. AFTER YOUR TOKEN PASSWORD, enter the 4-digit PIN number you selected during activation to complete your password.
5. Click LOG IN.
6. The site authentication screen appears.
7. Press the token's gray button a second time to generate the SITE AUTHENTICATION VALUE.
8. The 4-digit number on your token must match the site authentication value displayed on the screen. If they match, click OK to log in.
If the site authentication numbers DO NOT MATCH, DO NOT CONTINUE. Start over or contact a University Bank customer service representative at 651-265-5600 for assistance.

You are now securely logged in.

If you have any questions we are always here to help.
Call our customer service line at 651-265-5600.

*Bill Payment customers: See the attached instructions on logging into our bill payment system.

www.universitybank.com

